



ST. BOSWELLS VILLAGE HALL

**The Gift Aid scheme –
we can claim back 25p for every £1 you give!**

Thinking of donating to St Boswells Village Hall? Here is a simple way of making your gift bigger, at no extra cost to you.

We can claim back 25p every time a tax-paying individual donates £1 to us, thanks to a government scheme called Gift Aid. St Boswells Village Hall is a charity (SC048481) and recognized as such for tax purposes, and we have registered with HMRC in order to take advantage of this scheme.

In the pages which follow you'll find three forms – one for one-off donations, another for multiple donations, and yet another if you wish to sponsor a specific event in aid of the hall. Just choose the one that's appropriate. These forms are Gift Aid Declarations, which give the Village Hall Management Committee permission to claim that additional money from HMRC. You will need to fill in our charity's name (St Boswells Village Hall, SC048481), together with your full name and address.

Cheques, together with the declaration form, may be sent to: The Treasurer, St Boswells Village Hall, Jenny Moores Road, St Boswells, Melrose, TD6 0AL.

Alternatively, you can donate by BACS – contact our treasurer at

treasurer@stboswellsvillagehall.org

and he shall provide our bank details to enable you to make the transfer. In this case, the declaration form can be posted to the hall's address (as above) or scanned and sent to the treasurer's email address.

The treasurer would be very happy to talk with you about this highly advantageous scheme, which is easy to use and involves only a little paperwork. The village hall has been kept going by local support since 1896, and in the current challenging times we need your help more than ever.

For UK taxpayers, we recommend you use the Gift Aid scheme rather than our Paypal link.

Charity Gift Aid Declaration – single donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

☐ I want to Gift Aid my donation of £_____ to:

Name of Charity _____

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Charity Gift Aid Declaration – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

☐ I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to:

Name of Charity _____

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Sponsorship and Gift Aid declaration form

Please sponsor me (name of participant) _____

To (name of event) _____

In aid of (name of charity or CASC) _____

If I have ticked the box headed 'Gift Aid? ✓', I confirm that I am a UK Income or Capital Gains taxpayer. I have read this statement and want the charity or Community Amateur Sports Club (CASC) named above to reclaim tax on the donation detailed below, given on the date shown. I understand that if I pay less Income Tax / or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all of my donations it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I have given.

Remember: You must provide your full name, home address, postcode & '✓' Gift Aid for the charity or CASC to claim tax back on your donation.

	Sponsor's Full Name (First name & surname)	Sponsor's Home address <i>Only needed if are Gift Aiding your donation. Don't give your work address if you are Gift Aiding your donation.</i>	Postcode	Donation Amount £	Date paid	Gift Aid? '✓'
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total donations received			£			
Total Gift Aid donations			£			
Date donations given to Charity or CASC						