

**St Boswells Village Hall AGM, 29<sup>th</sup> November 2021, at 7-30pm  
in the Greater Hall (to enable social distancing)**

**Agenda**

1. Fire regulation announcements and exit arrangements in case of emergency.
2. Apologies received.
3. Approval of minutes of previous AGM, on 30<sup>th</sup> November 2020. These minutes were circulated previously, for information, and have been posted on the hall's website, here in this section (see below). They can be formally approved only at this AGM. Should anyone require a hard copy, please ask the Secretary.
4. Matters arising.
5. Treasurer's report, up to the end of June 2021. The financial year for our new (and now our only) SCIO ends in June, so this financial report shall just cover up to the end of June 2021.
6. Chairperson's report, again to the end of June 2021.

*At this point 1. The trustees, 2. the Management Committee's office bearers, and 3. regular members shall all stand down, a new election being required in each case. The secretary shall take over chairing the meeting until this process – involving re-elections, fresh elections, and resignations - is completed, then hand back to the committee's chairperson. Anyone interested in becoming a member of the Village Hall Management Committee should consult with the secretary in advance.*

7. Election/re-election/resignation of trustees
8. Election/re-election/resignation of the Management Committee's office-bearers and regular members.
9. AOB
10. Date of next AGM

**The AGM will be followed by an "Open" Village Hall meeting,  
to bring various matters up to date**

**Agenda**

1. Any apologies received which previously were not noted.
2. Approval of minutes of open meeting conducted by Zoom on the 18<sup>th</sup> March 2021 at 7pm, this being the 'inaugural' meeting of our new SCIO. Available on this part of the hall's website, see below. This is the time at which we must formally approve those minutes. Should anyone require a hard copy, please ask the Secretary.
3. Matters arising
4. Treasurer's report, on our current financial position (from the end of June 2021, that being the period reported on in the AGM, up to the present).
5. Review of current health/lockdown easing arrangements and mandates, as they affect the village hall. Including a review of how the hall has been used during lockdown easing, and what issues have arisen.

6. Account of village hall refurbishments and maintenance work; also the development of the new website.

7. The Queen's Platinum Jubilee shall be celebrated in 2022, with a Platinum Jubilee Weekend in June: an extended bank holiday will run from Thursday 2nd to Sunday 5th June. For further information see <https://www.royal.uk/platinum-jubilee-central-weekend>. We should discuss what role we might play in possible village's celebrations. Annette Patterson (Community Council; Green St Boswells) has kindly agreed to tell us about the plans she has been driving forward.

8. Plans to improve the appearance of the bus stand area, which is of interest to us given that it's just across the road from the hall. Annette Patterson will describe where her plans have got to, and invite input.

9. AOB

10. Date of next meeting

Alastair Minnis

Secretary, Village Hall Management Committee